

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

October 10, 2008

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, October 10, 2008 at the District's Administrative Office located at 370 Encinal Street in Santa Cruz, California.

Vice Chair Bustichi called the meeting to order at 9:04 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Pat Spence
Ex-Officio Donna Blitzer

STAFF PRESENT

Angela Aitken, Finance Manager
Frank Cheng, MB Project Manager
Mark Dorfman, Assistant General Manager
Mary Ferrick, Fixed Route Superintendent
Margaret Gallagher, District Counsel
Shona Harper, Asst. Paratransit Superintendent

Debbie Kinslow, Asst. Finance Manager
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manger
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ian McFadden, Transit Planner
Eduardo Montesino, UTU

Steve Prince, UTU
Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

Oral:

None.

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

CONSENT AGENDA

5-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF SEPTEMBER 2008**

No questions or comments.

5-2. **CONSIDERATION OF TORT CLAIMS: None**

No questions or comments.

5-3. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR OCTOBER 15, 2008 AND MINUTES OF JULY 16, 2008**

No questions or comments.

5-4. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF JULY 2008**

Les White reported that “Performance Goals” has been added to the chart on page #5-4.4 as previously requested by the Board.

5-5. **ACCEPT AND FILE AUGUST 2008 RIDERSHIP REPORT**

No questions or comments.

5-6. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR JUNE 2008**

No questions or comments.

5-7. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF AUGUST 2008**

No questions or comments.

5-8. ACCEPT AND FILE METROBASE PROJECT STATUS REPORT

No questions or comments.

5-9. CONSIDERATION OF CONNECTION OPTIONS BETWEEN ROUTE 35 & 71

Ian McFadden explained that the first inbound Route 35 was never intended to connect with Route 71 at Ocean Street. Staff monitored this trip for nineteen days and the connection was made only twice, which was attributed both times to the Route 71 departing late from Pacific Station.

Les White said that a new Staff Report would be on the October 24, 2008 Regular Agenda for action that would list the options and associated costs required to insure this connection was made.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:

This presentation will take place at the October 24, 2008 Board Meeting.

7. CONSIDERATION OF BOARD OF DIRECTORS MEETING SCHEDULE AND LOCATIONS FOR 2009

Director Tavantzis commented that she appreciates METRO holding 3 meetings per year in Watsonville.

8. CONSIDERATION OF SERVICE REVISIONS FOR WINTER 2008

No questions or comments.

9. CONSIDERATION OF MONTHLY BUDGET STATUS REPORT FOR JUNE 2008; DESIGNATION OF EXCESS REVENUE IN THE AMOUNT OF \$2,039,950 FOR CARRYOVER INTO THE FY09 BUDGET AND ADOPTION OF SCHEDULE OF RESERVE ACCOUNTS

No questions or comments.

10. CONSIDERATION OF APPOINTMENT OF DIRECTORS TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION

Summary:

Angela Aitken reported that the two-year terms of the current SCCIC Board Members are expiring and appointment of new Directors is required at this time.

Discussion:

Chair Beautz reported that Director Spence had informed her that she would like to be reappointed to another term. Director Rotkin stated he was interested in continuing as well, while Director Hinkle stated that she would like to step down.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR STONE

Appoint Mark Stone, Mike Rotkin, Dene Bustichi, Donald Hagen, and Pat Spence to the Santa Cruz Civic Improvement Corporation (SCCIC) Board of Directors, each for a two-year term

Motion passed unanimously with Director Spence being absent.

11. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH WALD, RUHNKE & DOST ARCHITECTS FOR ARCHITECT AND ENGINEERING SERVICES FOR THE REMODEL/CONSTRUCTION OF 110 VERNON STREET, SANTA CRUZ, CA**

Summary:

Frank Cheng reported that these services are needed to perform the architectural and engineering services in connection with the design and remodel construction of the future Administration building located at 110 Vernon Street.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR SKILLICORN

Authorize the General Manager to execute a contract with Wald, Ruhnke and Dost Architects, LLP for architect and engineering services for the remodel of the building located at 110 Vernon Street

Motion passed unanimously with Director Spence being absent.

12. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:**

Margaret Gallagher reported that the Board would have a conference with its Legal Counsel regarding the workers compensation case of Martin Gilbert; a conference with its Real Property Negotiators regarding property located at 425 Front Street; and a conference with its Labor Negotiators regarding UTU, Local 23 Fixed Route.

12. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

SECTION II: CLOSED SESSION

Vice Chair Bustichi adjourned to Closed Session at 10:13 a.m. and reconvened to Open Session at 10:47 a.m.

SECTION III: RECONVENE TO OPEN SESSION

13. REPORT OF CLOSED SESSION

Margaret Gallagher reported that with regard to Item #3, all Board members present unanimously approved revisions to Article 14, and took no other reportable action in Closed Session.

ADJOURN

There being no further business, Vice Chair Bustichi adjourned the meeting at 10:48 a.m.

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator